

Special Trustee Meeting Minutes  
Friday, December 18, 2009  
10:00 am  
At the Village Office

Meeting called to order by Tim Stout (vice –chair) at 10:05 am.  
In attendance: Tim Stout – vice chair, Larry Stenzel, Greg Fier, Dave Canaday - treasurer. Staff attending – Brent Armstrong – police chief & interim Administrator, Rhonda Stout – interim clerk.

Approval of Agenda

Additions to the agenda – Dave C wanted to add information about an audit and Tim added to discuss the subject of an open house at the new building. Larry asked to discuss the purchase of chairs for the new building. Larry made a motion to amend the agenda, Greg seconded the motion. Motion carried.

Approval of minutes from Dec. 14, 2009 Budget meeting. Larry made the motion to approve the minutes, Dave Canaday seconded the motion. Motion carried.

Motion to finalize the 2010 budget was made by Larry and seconded by Greg. Tim – yes, Greg – yes, Dave C. – yes, Larry – yes. Budget analysis attached.

Trustees reviewed the Commercial lease agreement with the IP Chamber of Commerce for their part of the storage building located on lot 60, plat 'A' of section '08' of the Table Rock Beach subdivision. Larry made a motion to accept the contracts to open discussion, Dave C seconded. After discussions about the insurance, Enchanted Forest and other liabilities – Larry withdrew his previous motion and Dave C withdrew his second to the motion. Another motion was made by Larry to send the present contract to the village attorney to review and redo as necessary, specifically as to the liability limits. Dave C. seconded the motion. Motion carried.

Dave C explained that he visited with an auditing firm in Springfield. He recommended that we avoid a state audit if possible. The firm he spoke with would like to talk to our village attorney and our bonding company before doing an audit. They also would like a copy of our 2008 audit. Larry made a motion for Dave C. to contact the auditing company to contact the necessary people that they want and get this started. Tim seconded the motion. Motion carried. He said the costs would be approx. \$25,000.

Larry explained that he found chairs and tables on the internet for the new building - for 60 chairs the cost would \$1,319.40 and four tables at \$75.00 each. This would include chair dollies and free delivery for the chairs. Larry made the offer to put this on his credit card as long as he would be reimbursed for the cost. Greg motioned to approve letting Larry purchase the chairs and tables and Dave C. seconded the motion. Motion carried. Larry will purchase the chairs and tables – then bring a copy of the bill to the Village office to be issued a check for reimbursement.

Tim explained that at the previous trustee meeting, Boyd Hamilton had requested to have an open house for the new building between Jan 5 and Jan 10th. Due to the fact that time wise there are conflicts and the trustees do not feel that they can be moved in and have the building presentable by the date he requested for the open house. Larry made the motion that the chairman or the vice chair contact Jim Adams as chair of the building task force to explain that they believe the open house should be postponed to a later date. Greg seconded – all agreed. They agreed that the trustees should only hear from Jim Adams as chair of the building committee in order to prevent misunderstandings.

Larry recommended that when the village takes occupancy of the new building that the 'Building committee' be dissolved. This will be put on the agenda for the January trustee meeting. All the trustees agreed to have a plaque presented to the building committee to show appreciation for all their hard work on this project. The plaque will be displayed in the new building.

Greg motioned to adjourn – Dave C seconded the motion. Meeting adjourned.

Respectfully , Rhonda Stout – interim clerk

