

Village of Indian Point

Board of Trustees Meeting Minutes

957 Indian Point Road, Branson, Mo. 65616

March 9, 2010 at Indian Point Village Center

- 1. Call meeting to order with pledge of allegiance** – Dave Rawson called the meeting to order at 7 pm with the Pledge of Allegiance. Trustees in attendance: Dave Rawson, chair, Tim Stout, Dave Canaday, Greg Fier, Larry Stenzel – absent. Rhonda Stout – admin. Assistant, and Diana Brazeale – Village attorney.
- 2. Motion to Approve and/or add to Agenda** – Tim made a motion to approve the agenda, Greg seconded, all agreed. Greg requested to add Recycling to the agenda – this will be discussed under 'new business'. Tim asked to add a request from the Chamber of Commerce for a water supply – this will be addressed under 'old business'. Dave C. mentioned the audit and it was stated that this would be covered when Boyd Hamilton speaks and he can also discuss it during his treasurer report. Dave C also stated that he had a paragraph from Larry Stenzel and requested it be read. He was told to read it when he covers the treasurer report and audit discussion.
- 3. Approval of Minutes from February Trustees' Meetings** – Tim motioned to approve the February meeting minutes, Dave C. seconded, minutes were approved.
- 4. Treasurer's Report-February Financials** – Dave C read a paragraph from Larry Stenzel expressing Larry's apology for not being able to attend the meeting due to personal matters. He also expressed his opinions for wanting to proceed with the auditing company that Dave C had suggested. Dave C then gave a treasure report stating that the income for February in all of our main areas such as sales tax, road tax, etc was virtually the same as last year which he felt was good news. He said our expenses were up because of the semiannual payment on the Village office building and the recently purchased police car. He proceeded to explain that the March sales tax income is up approx. 60% over last year. Dave C explained that it is his understanding that the citizen's petition for a state audit has been submitted. Dave gave an explanation of his findings from the State Auditor's office. He explained that a state audit will be a very comprehensive process, it will include an accounting of our

income and expenses, our procedures for compliance with state and local statutes, justification for all of our expenses such as proper invoices, presence of contract, our bidding and awarding practices, our internal cash controls and whether any funds have been misappropriated or mishandled. He explained that he also learned that the state would be reluctant to look back into 2008 or prior years or to engage into any forensics unless there is real compelling evidence to do so. He said that if the village were to hire a private firm to do the audit they could coordinate with each other so that the village is not paying double for an audit. He felt it may be advisable to get a private firm started if we want earlier years examined in preparation for the state audit. He said we always have the option to continue with a private audit if the village is not satisfied that the state answered everyone's questions. He explained that he was told by the state auditor's office that if petitioned by the voters of the Village of Indian Point, the Missouri State Auditor's office would perform a performance audit of the Village. This audit would include a review of petitioners concerns, an evaluation of internal control, and an evaluation of compliance with certain legal provisions. The audit would also include certain work, related to the discovery of fraud but there is no guarantee that fraudulent transactions will be discovered. The audit work would concentrate on the most recent fiscal year. A forensic audit by a CPA firm would review the specific areas where you believe fraudulent transactions may have occurred. If the Village board contracts with a CPA firm to perform a forensic audit, they will review the work performed by the CPA firm and not duplicate their work if a petitioned audit is performed. After much discussion it was suggested that Dave C as treasurer will coordinate the audit.

COMMITTEE REPORTS

A. Planning & Zoning Commission – Greg Maycock - In Greg's absence Dave R gave a quick report explaining the issues that were discussed at the P & Z meeting.

B. Village Center Construction Update – Jim Adams - Jim reported on the alarm system of the holding tank. He also discussed the status of the gravel for the parking lot of the Village Center. He made the suggestion that if anyone plans to put power to the sign in front that it should be put in prior to the paving process of the parking lot.

C. Roads – Brenton Tucker – Brenton reported on the bids for stripping and paving of Indian Point Road (bid attached). It was decided to have the roads committee provide a prioritized list of needs with expenses involved to the trustees in order to proceed with getting a loan.

D. Police & Emergency Mngt – Charlie Nuebert - Charlie was absent. Brent reported on the P & E meeting. He discussed the status of the storm siren and the golf cart ordinance issues. The next P & E meeting will be April 6, 2010 in the Village office.

1.) Police Chief Remarks – Brent discussed the need for approval for security cameras at the new building explaining that the money received from the sale of the old police car could probably be used to pay for a security system provided it was earmarked as such. He also announced that the police dept and reserve officers will step up more enforcement this summer along with coordinating with Stone County on DWI check points in efforts to curb minor drinking on the Point, etc..

E. Board of Public Works – Jim Daily – Jim said the BPW did not have their regularly scheduled meeting this month – they have scheduled an open forum, Question and Answer Session on Thursday, March 11, 2010 to answer questions concerning the Jakes Creek Trail project. He asked if we had any information concerning an indemnity bond for the BPW and Brent said he has not received any information on the bond itself, he is waiting on a reply from Connell Insurance. Jim stated that he wanted to clarify any misunderstanding concerning a statement that was made in a newspaper article. He stated that he is for an audit, he just did not feel that the state audit was the best choice because it only goes back one year and he feels the audit needs to go back further to get things situated and clarified so the Village can move forward.

F. Transportation Report – Jan Hoynacki - Jan reported the extension of the High road to hwy 376 and improvements to hwy 76 to take the 'S' turn out as you come to the High Road is ranked the number one priority in this district. She said the engineers are working on a presentation to present to the various entities around the area to explain the need and potential funding opportunities that may be available or become available in the future.

G. Trail Update – Tim Stout – Tim announced that the Ozark Mountain Nature Trail project donated \$5,000 to the Village trails.

H. Recycle – Betty Fier – Betty explained the benefits of recycling. She thanked all those who have helped with the recycling project. She also explained the purpose of the recycle project.

5. SPECIAL REPORTS

*** Police & Emergency Mngt Auxiliary (IP-PEMA) update – Jan Hoynacki** – Jan presented the request from IP PEMA to place a pop

machine on the outside front corner of the Village Office building for the purpose of raising funds to support the police dept. She explained it will be handled fully by PEMA at no obligation to the Village. Greg made the motion to approve for PEMA to provide the pop machine. Tim seconded the motion, all agreed. Jan also made a request from the trustees to allow the PEMA group to provide refreshments and/or snacks along with some type of music during the hour before the regularly scheduled trustees meetings each month. Dave R suggested that she put together a plan for the trustees to formally look at and make a decision.

- * **Welcome Center LLC Fundraising Report – Mike Kugler** – Mike stated that the brick fundraising group has raised over \$6,000.00 so far. Alan presented a draft copy of the Tourist Information Room Presentation (attached) which included (1) Summary of Key Points of the Indian Point Village Center Tourist Information Room Agreement, (2) Formal Agreement between the Village of Indian Point and Indian Point Welcome Center, Inc. (3) Sample Agreement between Indian Point Welcome Center, Inc. and Third Party. It was agreed to have the village attorney read over the proposal and set up a special trustee meeting to address any issues or concerns.

6. OLD BUSINESS

a. Landscaping & Grounds Planning for Village Center – Betty Fier as the appointed chairman of the Landscape Committee by the Indian Point Women’s Club presented an offer (which is attached) for their committees help in organizing a meeting and/or meetings of interested parties to compile a recommended plan to the Trustees for landscaping the new Village building. She requested that the trustees let them know if they will accept the offer and they will proceed immediately. Greg made the motion to make this an official committee with a termination date after approval by P & Z with the ladies involved. Tim seconded the motion, motion carried.

b. Chamber of Commerce request for water usage – Tim explained that the Chamber of commerce requested a limited amount of water for the chamber building. It would be used to fill the water tank filled maybe once a month and to water plants. Greg made the motion that the Village supply the water, Tim seconded. All agreed.

7. New Business

a. Contract and financial arrangements with chamber of Commerce – Dave C explained that per a previous agreement the trustee had agreed to reimburse the Chamber up to \$10,000. He stated that it appeared to him that they had satisfied the agreement. A resolution

(attached) was signed to accept and reimburse the Indian Point Chamber of Commerce for Monies spent for marketing for the calendar year 2009. It was agreed to give the Chamber a check for \$5,000 to be followed up with a second check as soon as the trustees have reviewed the receipts.

b. Status of Search for Village Administrator – Brent Armstrong – Brent explained that he placed an ad in Missouri Career Center and the application process will close on March 15, 2010. After that date the applications will be available for the trustees to review.

c. Status of search for Administrative Assistant – Brent Armstrong – Brent said he placed an ad in Stone County Gazette. The application process closed on the 8th. This subject being a personnel matter will be discussed later during the executive session.

d. Recycle funding – Greg Fier motioned that the trustees reinstate the budget of \$500.00 that was removed from that part of the budget during the budget hearings. Tim seconded. Dave C commented that he believed that when they went through the process, the thinking was that the village was subsidizing recycling and recycling now has money and income and should maybe be able to pay for itself. Dave R commented that he felt the village should reimburse the \$500. It was voted to reinstate the money.

8. Approval of Accounts Payable – Dave C motioned to approve the accounts payable, Greg seconded, motion carried.

9. Special Guest comments: Sheriff Richard Hill – Sheriff Hill spoke on behalf of Stone County. He expressed his appreciation for the police department of Indian Point and their help to the sheriff's office.

10. Request to Speak: Boyd Hamilton – Boyd said he is glad to hear that something is being done concerning the audit.

11. Comments from the trustees – Dave C. commented on new venues coming to the Lampe area and felt it would benefit Indian Point to capitalize on them because of our location. Greg Fier stated that he was a trustee when the land for the new building was purchased and he is proud to be a trustee with this new building. Dave R commented that Greg will be completing his 4th term and appreciated his efforts. Tim announced that village updates are available. Dave commented on the upcoming election.

Reading of Ordinance – Dave R read Ordinance 10-01 Bill Number 147.

12. Comments from the floor – Brent commented on the handicap signs for the building. Jan Hoynacki had questions concerning homemade food

being served at the village building. It was recommended to contact the health dept to determine what is allowed.

Greg Fier motioned to adjourn to executive session, Tim seconded, motion carried

Executive Session: legal & personnel

Greg motioned to return to regular session, Tim seconded, motion carried.

Tim read the Bill number 147, Ordinance 10-01 to abolish the Community Activities and Development Committee.

Role Call vote – Tim – yes, Dave R – yes, Dave C – yes, Greg – yes

Larry – absent.

Dave announced that in the executive session Rhonda Stout has been invited to take over the administrative assistant duties and BPW will contract with the village for her to do work for the BPW.

He said the other decision made in the executive session was to ask the attorney to notify the court that the village will not be taking action in the matter between Artilla Cove and The Village of Indian Point at this time concerning a property dispute.

Adjournment – Greg Fier made the motion to adjourn at 10:00 pm, Tim seconded, motion carried.

Respectfully,

Rhonda Stout – admin. Assistant

