

**Village of Indian Point
Trustees Meeting Minutes
Tuesday, May 24, 2011@7p.m.
Indian Point Municipal Center 957 Indian Point Rd**

Members present; David Canaday – Chair, Bill Turner – vice chair, Carole Kurtz-Secretary/Treasurer, Barb Rose

Members absent: Jim Daily

Called meeting to order at 7:00 p.m. with the pledge of allegiance

Approval of Agenda: The agenda was modified to include A1. Storm Sirens; motion by Bill, second by Barb; carried.

Approval of minutes April 26, 2011 closed Meeting #2; - no minutes to approve.

Approval of minutes May 10, 2011 Meeting; motion by Bill, second by Barb; carried.

Business:

Police and Safety Ordinance: Have the attorney look at revising Bill #144 Ordinance 09-07 which was never passed, which should modify Bill# 80 Ordinance #04-03 to not require a Trustee to be the Chairman of this committee.

Storm Sirens: Trustees asked how the siren was set off, and who had access to the siren. Brent explained that the siren is set off from the Police Department radio, and during inclement weather we have had one of the officers on duty, so in the case of a Tornado Warning, the siren could be set off. The only other person trained to set the siren off is Jim Daily

Audit information: It has been stated that if any of our loans require a financial audit twice a year, we could perform an internal audit at 6/30 and an independent audit at 12/30. If this will provide necessary information, with only needing a full audit once a year, would save the Village money. Donna will check with Loan Providers to verify information.

Reading of Ordinances: There is no requirement that Ordinances be posted for 30 days before passage, and can be read twice during the same meeting for its passage.

BPW: With Bill #86 and Bills # 314 and 315; the BPW has authority for only the Jakes Creek Trail sewer project. They currently have no authority for individual homes or other businesses, so they cannot issue permits for other systems. Currently not the DNR but the Division of Health has jurisdiction. We will check with the Attorney to see how we would get authority for all of Indian Point.

BPW advisory committee: This committee was setup to assist the BPW with paperwork and information. This was not established with an Ordinance, and has never been used. Do we want to create this committee, or just let the committee expire. The trustees made the recommendation that this committee just expire.

Ordinance to qualify committee and board members: An ordinance needs to be written that no one person who owes any Village funds may be appointed or elected to any committee or board. After discussion it should be added “or associated business” or if that person falls behind in payments 60 or 90 days, they shall forfeit their office. It was further discussed that a person may be part owner of a business with no power to pay bills. This should be an exemption to the ordinance.

Moratorium on employee overtime: Some trustees want a moratorium on overtime. Much discussion followed. As this is a federal law, no action was taken. The situation will be monitored. We will ask the attorney to check into this.

Issues with IRS and improperly reported W2's: Trustees were wondering why they had not heard of this problem prior to recently. Since this situation has been going on for a long time, over several people, it was incorrectly assumed that trustees knew of this situation. Several Quarterly 941 reports had not been filed, and several withholding tax payments were never made. Due to a personal visit from a field agent of the IRS, the necessary forms and payments have been made. There were 31 W2's incorrectly charged to the Village. The IRS is working to get that issue corrected.

Budget Adjustments: The budget needs work. The sales tax revenue for both General and Capital show the entire income, not just the sales tax. This will be corrected and discussed at a later date.

Executive Session – It was moved by Bill, second by Carole to close the meeting for executive session. Vote: Carole-yes; Bill-yes; Barb-yes; Dave-yes.

Meeting continued. Dave said they met with all the employees. First we met with Donna. We made some requirements on what we expect. Second we met with the Police Chief. He has resigned effective June 15. The only vote was to accept his resignation. Roll Call vote – all yes. Third we met with Emily. She has agreed to accept the interim police chief position.

Motion to adjourn – Motion by Bill, second by Carole, carried 7:00