Committee Members Present: Greg Maycock, Arno Wehr III, Dale Petersen, and Jane Murphy. Others were Bob Paulson, Attorney, Ron Berger, Clerk, Susan Baker, Deputy Clerk, Adm. Asst., Brett Stump arrived at 7:09 PM. Carol Kurtz and Jim Adams did not attend.

1. Greg Maycock called the meeting to order at 7:06PM with the pledge of Allegiance to the United States of America.
2. Motion to approve the agenda as written was made by Mr. Wehr, Mr. Petersen 2nd.

All Ayes.

1. Motion to approve minutes for meeting on Oct 3rd, 2018 was made by Mrs. Murphy, Mr. Petersen 2nd. All Ayes

 Minutes for Nov.7, 2018 not approved. No Quorum

Minutes for Dec. 5, 2018 was approved with amendment by Mrs. Murphy, Mr. Wehr III 2nd, All Ayes.

Motion to approve minutes for Jan 2, 2019 not approved. No Quorum.

1. **Unfinished Business:**
2. J. Todd/L. Lovell, 67 Map Lane, Zoning Change from A1 to C2PDD. Passed to Trustees. Mr. Wehr III makes motion to Trustees to approve zoning request from A1 to C2PDD with compliance to the Sign Ordinance. Mrs. Murphy 2nd.

Roll call vote: Mrs. Murphy, Aye, Mr. Stump, Aye, Mr. Wehr III, Aye, Mr. Petersen, Aye, Chairman Maycock, Aye. Put on Trustee Agenda.

1. **New Business:**
2. Discussion on P & Z Fees Schedule. Clarification on guidelines and applying fees.
3. TRR New Phase 4, site plan review – No permit needed. Plat needs Parking spaces numbered for inside and outside. Mr. Stump made motion to approve with amendments, Arno III 2nd. All Ayes.
4. Buffer Zone concerns new Crowne View building to back of Meadow Hills property line. Need approved Ordinance, Plat of Crowne View setbacks, pictures and possible survey to be paid by Village if encroachment by Crowne View on 70' setback.
5. Helmuth property at 2026 tabled to March meeting providing plats available.
6. **Administrative & Code Enforcer Reports/Communication – New Crowne View Lots 71, 72, 73.**  Plat wasn't received in time for Committee to look at. Tabled until next meeting. Tiki fence line was discussed needs Zoning Compliance Permit.
7. **Items & Comments from P & Z Committee Members.**
8. **Comments from the Floor –** Permission was granted to Ms. Baker to email copies of P & Z Ordinances that possibly need to be updated.
9. **Next meeting – Wednesday Mar. 6, 2019 7:00PM**
10. **Adjournment at 8:34 PM by Chairman Greg Maycock.**