**Members present: Greg Maycock, Arno Wehr III, Carol Kurtz, Jane Murphy, Dale Petersen, Jim Adams. Others present: Bob Paulson, Susan Baker Not present: Brett Stump and Ron Berger**

1. Meeting was brought to order by Mr. Maycock at 7:00pm with the Pledge of Allegiance to the flag of the US of A.
2. Motion to approve agenda as final made by Mr. Wehr and 2nd by Mrs. Kurtz vote take all Ayes.
3. Motion to approve minutes for meeting on Nov 7th, 2018 as final made by Mr. Wehr III and 2nd by Mr. Petersen. Vote taken all ayes but Mrs. Murphy abstained.

Motion to approve minutes for meeting on January 2, 2019 meeting tabled due to lack of quorum.

Motion to approve minutes for meeting on February 6, 2019 made by Mr. Wehr III and 2nd by Mr. Petersen. All Ayes Ms. Kurtz abstained.

1. Unfinished Business:
2. J. Todd/L. Lovell, 67 Map Lane, Zoning change: Tabled already approved
3. TRR New Phase 4, site plan review- Approved with parking spaces listed on plat
4. New Business:
5. Discuss P & Z Fee Schedule: Recommend to Board of Trustees a fee of 2% across the schedule due to cost of living discussed.
6. Buffer Zone between Private Residents on Meadows Hills and Crowne View development. Need complete map plat and C2PDD stating setbacks required.

Tabled until next meeting

1. Helmuth property at 2026 IP Rd approved motion by Mr. Petersen and Arno III 2nd. All Ayes.
2. New Crowne View lots 70,71,72,73 Preliminary Plat. Enlarged drip field. Need bond in place first. Approved motion made by Residential rate of $100. Issue zoning compliance permit if we have bond for the road. C2PDD already approved with what was discussed before per Mr. Maycock.
3. Deer Run Grocery/Dave Storts C2PDD approved Temporary Use Permit. Must reapply every 3 months. $75 fee. Building on upper deck ok as well already permitted. Make note of date for renewals.
4. Sean Haden Fence & Signs approved all under Dave Storts C2PDD.
5. Updating P & Z Ordinances – Sections 4 & 5 and update zoning map, Work session set up for Wednesday, March 27, 2019 at 7:00pm. Then recommend to Trustees.
6. Zoning Administrator – Needs to be officially appointed but falls on Administrator or Clerk to perform. Minutes cannot be used as Resolutions. Resolutions must have numbers to present to Board of Trustees for Ordinances.
7. Administrator & Code Enforcer Reports/Commission members- None
8. Items & Comments from Planning & Zoning Commission Members -None
9. Comments from Floor – None
10. Next Meeting – Wednesday, April 3, 2019 at 7:00pm
11. Motion to adjourn made by Mr. Wehr III and 2nd by Mrs. Kurtz