

TRUSTEE OCTOBER 10 WORK SESSION NOTES

Software Choice – get Barb's comments. Staff and some Trustees have sat in demo's of this and recommend one product. Updated in Jan/Feb each year. Also use ACH for sewer.

Audit Report Mary Myles- All looks good. She is expecting some items such as interest to go down. Village is looking sound, more cash on hand and higher net profit.

Barb commented on some adjustments i.e. charging DPW about \$33,000 that was paid out of general fund.

Mary thinks using a utility software makes very good sense.

Barbara – the process has been eye opening. Mary knows the right way to do it. Historically dealt with administrative team – Trustees not informed or involved. Barbara asked that Mary please work with Trustees and raise issues with them so there is clarity and transparency, Mary has a better understanding what reports she gets and what is behind the reports. Mary noted she can always come in and help. Discussed. Barb asked about quarterly updates and Mary said that would be great as it would be an interim audit and would make the annual audit easier.

Fall Clean Up – determined to not do this Fall, but possibly in the Spring. Police can also look at a problem areas.

Women's Club hosting indoor and outdoor Christmas decorations on November 14th at 10:00 a.m. looking for help and donations on decorations. Also set a tree lighting evening – Sunday after Thanksgiving with cookies and cocoa.

Unleaded fuel – get rid of tank when empty and use village credit card to purchase gas in Branson West. It is a liability. This would also allow that back lot to be leveled for future use. See if there is an insurance reduction if tank goes away.

Riding Lawn mower – Bought a used one, it died. Pete looking at refurbished ones from Max's Mowers probably between \$1,2100 - \$2,000.

ADC Update – yellow flashing light. Pete and Denise met with Jeff at ADC and discussed this. Also the construction of the second left turn lane at 76 and IDP Road. They will keep VIP involved. Asked if the little bldg. could be leased. Chris

asked if they discussed parking and priority parking when lots are full. Will they use new parking on 76?

Dual signatures and financial controls. ACH switch electronic payment. All Trustees now see all financial information including billing, payments and reconciliations and sign off. Neither Barb nor Diane can sign a check. Now paying as much as can be paid by electronic payment.

Security for building and entry alarm. Suzy signed and committed VIP to \$38,000. No contract has ever been signed. Trustees need to approve purchase or lease of equipment at next meeting.,

Ron did on his own keeping it under \$5,000 so did not need board approval. Replacing the system was discussed when Hamlin left and we found out we did not have a security camera or response. Mike recommended when he came on board s nothing yet was done Mike can look at cameras any time and anywhere he may be on his cell phone. More discussion on costs for lease versus purchase.

Sewer Rate Ordinance – needs corrections for Wednesday meeting. Will be implemented January 1, 2024. Letters will go out to all regarding new system and rates. Rates not changing on residential. Bills will be generated earlier.

Diana report – Business Licenses – Management companies may have 194 different properties but only one business license even though the properties are individually owned. Chris noted that is OK but if we want to raise the BL fee he is all for that – the fee should support the administrative cost and can be adjusted. BL rate based on # of units they manage, not a flat fee. All owners should be paying fee.

Rodney Todd resignation – vote on Wednesday. Short 2 additional P&Z members.

Two re-plats need approval as P&Z recommends approval – Weissner merging lots to build garage and Crown View 11 and 12 Willow Oak.

Report on receipts – October receipts down 8%, Barb looked at Nov and Dec and adjusted year end for the 8% loss in October.

Mike – Timber Neighborhood is interested in a Neighborhood Watch program. He is getting some signs. Mike also commented on what a great job Barbara, Helen and Denise have been doing to get things taken care of at the office. Flock

cameras came into play again on the point on a stolen vehicle. Both Kimberling City and Stone County are getting them. Mike would like names and addresses of people who comment they never see a coop.

Sewer Committee – Chris is lining up people to serve. Chris reported that pumps have been ordered or are being refurbished. He and Dale are cleaning up and working on things at the plant. Asked Barbara to find out the cost of last year's purchase of 3 pumps from Stewart Concrete as several are failing. Discussed meters with Chris Windle and he has a contract to install and go inside the tanks and seal them up. Checked with DNR on what kind of permits are needed for work on system. If anything changes on the way water flows – need a permit. Next 12 months come up with a timetable and identify the worst to do by quarter. Goal of committee is identify problems that we can tackle. Chris noted we need a smoke testing machine.

Comments from Trustee

Denise – Nathan starts Tuesday.

Barb -ordinance violations, staff working on enforcement. Info in packet about SW MML regional meeting someone might want to go to on Nov. 1. TCED websites. Tony agreed to be on Board of Adjustment.

Chris – GIS mapping code. Color mapping extra.

Barbara called General Code about billing and estimate to Codify. Chris noted that Greg Maycock looked, and the colored maps Suzy did and okayed some and made changes. Wondering where those are.

Pete Crazy Dave has an employee that was convicted of DUI and has 400 hours of community service to do. Need to check with insurance company.